

Certificate of Insurance

Columbia Center requires liability insurance for any exhibits (shows) on the Mall. We are asking the schools that are sending students to the Mid-Columbia Regional Science and Engineering Fair to send Columbia Center a "Certificate of Insurance" from your school district. Send the sample to your Business Office so the insurance form can be completed properly. Be sure that the additional insured and certificate holder information is worded as written on the sample.

This certificate tells Columbia Center that the school has insurance which will cover the students while they are on a school sanctioned event. This certificate also lets Columbia Center know which insurance company insures the school and states the limits of liability if a student does something to cause injury or harm. The company that covers Columbia Center is liable if the fault clearly resides with Columbia Center, e.g., someone breaks an arm because the roof leaked water and the person slipped in the puddle.

These certifications must be in before we can allow your students to register and set up at the fair. If they are not received, registrations will not be accepted. The amounts of liability must be equal to or greater than those shown in the sample. Your school business office should be familiar with these forms, understands what it means, and will contact the insurance company to send a copy. Please have the Certificate of Insurance sent to:

Kelly Odland email: kodland@simon.com

Columbia Center Mall
1321 N. Columbia Center Boulevard
Kennewick, WA. 99336

If your school is anticipating sending any students, please take care of this as soon as possible. We need to have an accurate count of the participating schools by March 1.