

How to Record Your Project Video in FlipGrid

Follow these steps to record your Google Slides presentation with a small video of you talking

STEP 1: GO TO <https://flipgrid.com/6d5de790>

STEP 2: LOG IN using your STEM Wizard username

STEP 3: RECORD YOUR PRESENTATION

- 1) Open your Google Slides presentation in a separate browser tab
- 2) Go back to the FlipGrid tab and click the **Add a Response** button
- 3) Click **Options**
- 4) Click **Record Screen**
- 5) Click the **Start Screen Recording** button
- 6) Select **Your Entire Screen** and click on the picture of your screen
- 7) Click **Share** to start the recording
- 8) Switch back to your Google Slides browser tab and click the **SlideShow** button
- 9) Give your presentation. Press the space bar to move to the next slide
- 10) When done, hover your mouse over the small video of you and click **Back to Tab** to go back to FlipGrid and click **Stop Recording** (or press the ESC key to return to FlipGrid)
- 11) (OPTIONAL STEP) If you want to trim your recording, do this:
 - a. click on the rectangle timeline underneath your recording
 - b. slide the blue bars on the left/right to where you want your recording to start/stop
 - c. Click "Confirm"
- 12) Click the **Next** button

STEP 4: ENTER INFO

 On the *Post Video* Screen:

- 1) Type your Project Title in the Caption Box.
- 2) Click on "Edit Cover" to select the frame that you want to show as the cover picture.
- 3) The Display Name will show your project number. Don't change this.
(To find your Project Number in STEM Wizard: log in to STEM Wizard, click on your name in the upper right corner then click on "Profile".)

STEP 5: POST VIDEO

Click the blue **Post to Topic** button. Be patient -- it may take a few minutes to upload. **Wait until you see the "Your video is posted" message before leaving the web page.**

Email registration@midcolumbiasciencefair.org if you need help or have any questions about submitting your project video.

Having Trouble seeing the video with you speaking? try these steps:

- Reboot your computer
- Check that FlipGrid has permission to access to your camera:
<https://help.flipgrid.com/hc/en-us/sections/360009584574-Camera-and-Audio>
- If you can't get the video of you speaking to work, it's ok to record yourself giving a voiceover for your presentation